



STATE OF MICHIGAN
RUTH JOHNSON, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

April 29, 2015

Instructions for Behind-The-Wheel Route Outline

Dear Providers:

You will find included a sample template to use as you create at least six routes for each of your locations. You **must** use the blank document form titled “**Behind-the-Wheel (BTW) Route Outline**”. Use the objectives from the Michigan Department of State, Driver Education Curriculum Guide, [Section 5B – Segment Behind-the-Wheel Objectives](#). Other route forms **will not** be accepted. Routes must include the following and no more than:

- Provider Name
- Location
- Drive number
- Date the route was created
- Lesson title
- Objective Numbers (According to the Driver Education Curriculum Guide)
- Student objectives (According to the Driver Education Curriculum Guide)
- Driving route including steps
- Instructor comments (optional)

What to turn into MDOS:

- Classroom Approval/Fire Marshal Verification form number: DES-024
- **At least six routes** using the “Behind-the-Wheel (BTW) Route Outline” form with the above stated items. (Do not include additional items such as: maps, purpose, strategies, and activities ect.)

If you should have any questions, please contact the Driver Education Section at:
517-241-6850.

Sincerely,

Michigan Department of State
Driver Programs Division
Driver Education Section

SAMPLE

BEHIND-THE-WHEEL (BTW) ROUTE OUTLINE			
Provider Name: Doing It Right Driving School Inc	Classroom Location: Great HS - 3141 East Towne Street, Suite 108, Anytown, MI 47631	Drive #: 1	Date: 4/21/15
Lesson Title: <i>Developing Basic Driver Actions</i>		Objective Numbers: 1-1 (a – f)	
Student Objective: <i>The student is expected to demonstrate:</i> <i>a. pre-entry safety checks;</i> <i>b. pre-start adjustments of communication;</i> <i>c. safety, visibility and comfort devices prior to driving starting procedures</i> <i>d. operation of driving controls;</i> <i>e. basic vehicle maneuvers (moving the vehicle forward, approaching intersections, turning at intersections);;</i> <i>f. stopping and securing the vehicle.</i>			
Step	Route	Step	Route
1	Begin at High School in parking lot to go over introduction to driving.	10	
2	Exit the parking lot and turn right onto 6 mile road heading east.	11	
3	Turn right onto Pace street go east.	12	
4	Turn left onto Free Street heading north.	13	
5	Turn left onto Back street heading south.	14	
6	Enter I94 East entrance on the right.	15	
7	Take exit 21, Slow Rd. and exit expressway.	16	
8	Take left onto Slow Rd. heading south.	17	
9	Enter roundabout and take exit for Blue Rd.	18	
Instructor Comments: <ul style="list-style-type: none"> All students will place cell phone in trunk of vehicle. Students in the back seat will observe and record 5 objectives we discussed in class thus far. 			

